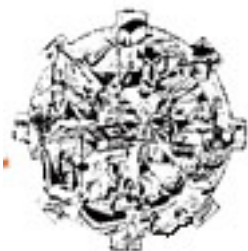




Government of Nepal
Ministry of Industry, Commerce and Supplies
Department of Cottage and Small Industries



An Introduction

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Introduction:

Department of Cottage and Small Industries(DCSI) have been constituted under Ministry of Industry, Commerce and Supplies (MOICS) in 1974 (B.S. 2030) to promote and foster various kinds of cottage and small industries enhancing their industrial productivity increment along with making congenial environment for industrial investment in accordance with policy execution for contributing national economy. Previously for the development of cottage and labour intensive industries Cottage Skill Awareness Office (Gharelu Ilam Prachar Adda) was established in 1940(B.S. 1996) and have been amended as DCSI.

There were 75 cottage and small industries offices under this department. Having been organizational structure adjustment in 1990 (2049 BS), 27 cottage and small industries from all Terai district including Kathmandu, Bhaktapur, Lalitpur, Kavre, Palpa and Kaski are under this department. Rest of 48 districts has separate offices under Cottage and Small Industries Development Committee. DCSI, coordinates and administers the industrial administration through these offices in each districts.

Objectives

- To develop Cottage and Small Industries (CSI) through utilizing indigenous labour, skill and resources.
- To create employment opportunity through commercializing local means and resources.
- To promote and foster traditional Cottage and Small Industries along with labour intensive industries.
- To carry out various promotional activities for development of Cottage and Small Industries.
- To carry out further related works for sustainable industrial development.
- To promote employment oriented and export oriented industries.
- To develop, expand, protect and maintain Cottage and Small Industries.

Main Activities (for this department and offices under this department)

- To grant license of Cottage and Small Industries (CSI) e.g. cigarette, liquors and security items.
- To register Cottage and Small Industries
- To facilitate name amendment, transfer, capital increment, capacity expansion, objective amendment of Cottage and Small Industries.
- To organize Initial Environmental Examination (IEE) committee meeting.
- To recommend concession, facility and incentive to Cottage and Small Industries.
- To formulate procedural guidelines for transparent, simple and accessible industrial administration.
- To set Input-Output Norms for produced item from Cottage and Small Industries.
- To recommend VISA processing if foreigner are required to operate Cottage and Small Industries.
- To recommend the import of chemicals/explosive materials to Home Ministry as raw material required by Cottage and Small Industries.
- To certify small industries in accordance with their fixed assets in the case of export of their products into India.

Industrial promotion activities

- To prepare scheme of all types of industries.
- To analyze the technology of feasible industries
- To make available technical assistance to Cottage and Small Industries (CSI) according to their demand.
- To prepare curriculum and directives for various Skill Development and Entrepreneurship Development Training as per the market demand.
- To organize Skill Development, Entrepreneurship Development and Management Training Programme through district offices.
- To arrange loan to trainees of skill development to start their enterprises related to their training

- To submit necessary policy to the ministry related to CSI
- To make intact industrial statistics related to CSI
- To administer the CSI development fund.
- To submit policy related matters of CSI to Industrial Promotion Board (IPB).

Department and its subordinated offices

Industrial Enterprise Act, 1992(B.S.2049) has authorized to DCSI to carry out function of industrial administration related to CSI, there are district level CSI offices in 27 districts under this department whereas development committee offices in 48 districts under Cottage and Small Industries Development Committee accomplish their responsibilities. In connection with this, DCSI has delegated its some of authorities too and directed to Development Board Offices in 48 districts.

A) CSI offices: 27 District office

Jhapa, Morang, Sunsari, Saptari, Siraha, Dhanusha, Mahottari, Sarlahi, Rautahat, Bara, Parsa, Chitwan, Makwanpur, Kathmandu, Bhaktapur, Lalitpur, Kavrepalanchok, Kaski, Palpa, Nawalparasi, Rupandehi, Kapilbastu, Dang, Baki, Bardia, Kailali and Kanchanpur

B) Cottage and Small Industries Development Board Offices (48 Districts)

C) Cottage and Small Industries Training Center:

This training center has been set up to provide skillful training to curtail unemployment as well as to start their own micro and small enterprises, after having this training. Following training program have been conducted by this center.

- Readymade Garment Stitching
- Leather goods Promotional Programme
- Handmade Paper Promotional Programme
- Ceramic Product Promotional Programme
- Other Training Programme.

D Central Jail factory

Weaving training is provided to inmates for their life sustenance after their release from imprisonment.

They operate textile unit inside the Central Jail under this department. This is the part of textile weaving training during their confinement. Specially cotton fabrics are weaved and sold.

D) Micro Cottage and Small Industries Development Fund

Government has arranged this fund for the development of micro, cottage and small industries, particularly in the sector of capacity enhancement, technology transfer, market promotion and infrastructure development. The secretariat function of this fund is being carried out by this department.

This fund is maintaining Handicraft House at New Road, Kathmandu and developing cottage industrial villa in ward no 10 Battisputali, Kathmandu. This fund is also helping to host industrial Trade Fair and organizing the program of capacity Development of Entrepreneurships.

In addition, this fund is focused on intellectual property rights of micro, cottage and small industries to assist either independent industry or collectively to register patent, design and their common trade mark through this programme.

E) Micro Cottage and Small Industries Loan Fund

Those who have attained Skill Development, Entrepreneurship Development and Management Training and wish to start their own enterprises and having no money, this fund can provide loan as seed money of Rs.5000 to 36,500. This loan can be available from district level offices

Industrial Registration and renewal fee

Total Capital Investment	Registration Fee	Renewal Fee	
		Private Firm	Partnership Firm
up to Rs 100000	Rs. 600.00	Rs 300.00	Rs 100.00
up to Rs 300000	Rs. 2000.00	Rs 500.00	Rs 125.00
up to Rs 500000	Rs. 4000.00	Rs 800.00	Rs 150.00
up to Rs 1000000	Rs. 7000.00	Rs 1200.00	Rs 200.00
up to Rs 5000000	Rs. 10000.00	Rs 1700.00	Rs 250.00
More than 5000000	Rs. 15000.00	Rs 2300.00	Rs 300.00

Please Contact Department of Cottage and Small Industries for following.

- To obtain information about Cottage and Small Industries
- To establish and renewal of Cottage and Small Industries
- To achieve financial scheme.
- To get information about Skill Development, Entrepreneurship Development and Management Training.
- To acquire technical, environmental and managerial suggestion including industrial statistics.

Total registered industries from the beginning to 2006 July.

Private Firm	159912
Partnership Firm	10456
Private Limited	10483
	180851

Total valid registered industries from the beginning to 2006 July

1. On the basis of various classification of industry

Manufacturing	30423
Energy based	130
Agriculture and forest based	2729
Tourism	2528
Mineral	33
Service	31134
Construction	2835
Total	69822

2. On the basis of Legal Status

Private Firm	58677
Partnership Firm	4826
Private Limited	6319
Total	69822

3. On the basis of Size

Cottage Industries	8459
Small Industries	61363
Total	69822