

HMPP Industries Pt. Ltd.
Incoming Quality Plan

Material	Characteristics to be Checked	Specification	Sample Size	Frequency	Measuring/ monitoring Device	Test Method	Acceptance Criteria	Control Plan	Responsibility	Records
Lokta Paper	Size	As per Company Standard	1 % of each lot	Every lot	Scale	As per company standard	Accept by grading A, B, C with mutual understanding		GM/Quality Incharge	Incoming Raw Material Inspection Record of Lokta Paper.
	Thickness				Vernier caliper					
	Weight				Balance					
	Appearance				Visual					
	Defects				Visual					
	Uniformity				Visual					
	Shades				Visual					
Pitch/ Straw Board	Size	As per Company Standard	5 bundle per lot	Every lot	Scale	As per company standard	Inspection at site and accept if as per specification otherwise reject		GM/QI	Incoming Raw Material Inspection Record of Straw / Pitch Board
	Thickness				Vernier caliper					
	Weight				Balance					
	Smoothness				Visual					
Glue	Weight	50 kg/drum	10% of each lot	Every lot	Balance	Measuring	Should meet specification otherwise reject	Exchange if not meet the specification or acceptance criteria	GM/QI	Incoming Raw Material Inspection Record of Glue
	Performance of sticking	Should stick properly	1 drum /lot		Observation	Inspection (visual)				
	Smell	Friendly smell	1 drum/lot		Smell					
	Labeling/packing	Proper labeling and packing	10% of each lot		Visual					
Dye Stuff	Weight	As per purchase order	20% of each weight	Every lot	Balance	Measuring	Should meet specification otherwise reject	Exchange if not meet the specification or acceptance criteria	GM/QI	Incoming Raw Material Inspection Record of Dye Stuff.
	Expiry date/label		On every pack		Observation	Visual				
	Performance		Composition		Observation					
	Solubility		2 ltr/25 ltr		Observation	Coloring				
	Harmful ozodyes		Certificate		Certificate					
	Color fastness			Observation	Coloring				

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Cartoon Ply (Box)	Size	As per Company Standard	2 number for each size	Every lot	Measure	Scale	Should meet specification otherwise reject	Exchange if not meet the specification or acceptance criteria	Admn Officer	Incoming Raw Material Inspection Record of cartoon ply.
	No. of ply				Count	Number count				
	Label				Visual	Inspection				
LDPE (Plastic)	Size	As per company y standard	2 number for each size	Every lot	Measure		Should meet specification otherwise reject	Exchange if not meet the specification or acceptance criteria	Admn Officer	Incoming Raw Material Inspection Record of Plastics.
	Thickness				Vernier Caliper					
	Transparency				Visual					